

To ensure that you pay the correct course fee to our University (international or home) please complete this form to help us assess your fee status.

Copies of documents confirming your immigration status in the UK must be returned with this form. For example, the photo page in your passport, entry clearance stickers, stamps from the UKBA (home office)/ biometric ID card (both sides) plus any other documents you feel are appropriate to this fee assessment.

If you would like further details of the UK Government eligibility requirements we would recommend that you visit the UKCISA website at www.ukcisa.org.uk and download the UKCISA Guidance Note 'Tuition Fees: will I pay the 'home' or 'overseas' rate?'

If you have already made an application to our University the result of this fee assessment will be sent directly to the Admissions Officer processing your application. If you are making a general enquiry prior to submitting an application the result will be communicated to you using the contact information provided below.

1: BASIC PERSONAL DETAILS

Student ID (if known): Date of Birth: (dd/mm/yyyy)

Family Name:

Other Names:

Address:

Postcode:

Email Address: Telephone Number:

Nationality (Citizenship):

2: FAMILY MEMBERS DETAILS

Please state the nationality of your:

Mother:

Father:

Spouse/ civil partner:

Children:

Grandparents:

Do any of your family live in the UK/ European Economic Area or Switzerland? Yes No

If Yes, which family member and in which country do they live?

Are you financially dependent on this family member?

Yes No

3: CURRENT IMMIGRATION STATUS

Are you a British Citizen or Commonwealth National with Right of Abode? Yes No

Do you have Indefinite Leave to Enter/Remain in the UK? (Please provide evidence) Yes No

Do you have a time limit on your stay in the UK? Yes No

Date last visa was issued (dd/mm/yyyy):

Date of expiry on most recent permission to stay (dd/mm/yyyy) :

Have you been granted Refugee status by the Home Office OR are you the child or spouse of someone granted refugee status?

- Exceptional leave to remain/enter Yes No
- Humanitarian protection Yes No

OR are you the child or spouse of someone refused refugee status but granted one of the above?

Yes No

If none of the categories above applies to you, or your status is likely to change before the start of the course, please give details in section 8 of this form and provide supporting evidence, if possible.

4: CURRENT RESIDENCE

Country	Date Residence began (dd/mm/yyyy)	Main reason for residence (e.g. living with family, work, study)

If you would have been ordinarily resident in the UK or EEA/Switzerland during the last three years but for the fact that you, your spouse or your parent was temporarily working abroad, please give details (including length of times spent abroad and the nature of the work). You should also send copies of employment contracts/letters from employers for the period of time spent working abroad.

Details of temporary employment:

5: EMPOLMENT IN THE UK

Are you currently resident in the UK? No, go to section 6
 Yes, please complete the rest of this section

Have you, your spouse or your parents worked in the UK?

	Details (dates, name of employer etc.)
<input type="checkbox"/> Self	
<input type="checkbox"/> Spouse/civil Partner	
<input type="checkbox"/> Parent	

Do you have permission to work in the UK under a Work permit holder/ HSMP/ Tier 1 General/Tier 1 Post Study Work/ Tier 2?

Yes No

If yes, when does your permission end (expiry date)?(dd/mm/yyyy):

Are you, your spouse or parents looking for work in the UK?

Yes No

6: OTHER INFORMATION

Please use the box below to add any other relevant information, you may continue on a separate sheet if necessary).

7: DECLARATION

If you require any assistance with this questionnaire please contact Admissions using the details below. The completed questionnaire and supporting paperwork should be returned to Admissions, University Centre Peterborough, Park Crescent, Peterborough, PE 14DZ

I certify that, to the best of my belief, the information I have provided is complete and true. I consent to the use of my data in accordance with the privacy notice below.

Student's Signature:

Date:

Privacy Notice: University Centre Peterborough (UCP) is a subsidiary of Peterborough Regional College (PRC). The information you supply on this form will be used by UCP and PRC in accordance with the Data Protection Act 1998 the EU's General Data Protection Regulation (GDPR). Physical copies of this form are also stored securely on the premises. Access to this data is limited to Admission, Management Information System and UCP Administrative staff. Data is retained and securely held for 7 years and then destroyed in line with our GDPR policy. UCP will use the information to process your application and to provide any relevant further information by post, email or text.

The information from your application form will be used to:

- To enable your application for entry to be considered;
- To enable us to compile statistics, or to assist other organisations or individual research workers to do so, provided that no statistical information which would identify you as a person will be published;
- To enable us to set up a student record on UCP's student information system.

Where required this information may be shared with the government or their respective agents to check the accuracy of personal information provided by students against external data sources such as the Higher Education Statistics Agency (HESA), or the Search Results Education and Skills Funding Agency (ESFA), returns. UCP may also contact other institutions to confirm previous qualifications obtained.

In order to prevent and detect fraud and comply with regulations for international students we reserve the right to, or may be required to, share this information with external organisations such as the police, the Home Office, the Foreign and Commonwealth Office, the UK Visa's and Immigration and local authorities. A copy of PRC's data protection policy is available from PRC Reception.

Please see our [Privacy Policy](http://www.ucp.ac.uk/privacy-and-cookies) to understand more about our legitimate interests in using your data for this purpose www.ucp.ac.uk/privacy-and-cookies

OFFICE USE ONLY:

Date Form Received:

Assessed By:

Name :

Outcome of Assessment: Home Fees International Fee

Additional information: